



## **SENIOR HIGHER EDUCATION VOLLEYBALL OFFICER**

### **ROLE DESCRIPTION 2024-25**

**RESPONSIBLE TO:** Strategic Manager (Get Keep Grow)

**DATES:** September 2024 – May 2025

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#### **ROLE**

As a Senior HEVO, you will be tasked with motivating and inspiring the HEVO workforce, allowing them to reach and exceed their potential. Throughout the programme, you will act as a key link between the HEVO network of a specific region and Volleyball England. You will be a former Higher Education Volleyball Officer, preferably no longer in Higher Education as a student (however this is not essential).

#### **KEY TASKS**

- Utilise experience to act as a mentor to HEVOs within your regional network.
- Attend an online meeting with Volleyball England and all other Senior HEVOs to understand your roles and responsibilities ahead of the HEVO conference and the beginning of the programme.
- Work alongside Volleyball England to improve resources shared with the HEVOs.
- Put in at least one catch up meeting/ call per term with all HEVOs of your region to provide support where needed, discuss any issues, share ideas, and focus on the upcoming reporting deadline, mass participation events, etc.
- Keep an eye out for any best practice scenarios and work with Volleyball England to support the HEVOs in doing a case study to showcase their work with the wider community.
- Collect termly participation reports from HEVOs within your region and forward to Volleyball England by the required deadlines.
- Join the committee of a community club or regional association to develop Higher Education pathways in your area (Volleyball England will support with identifying organisations).
- Promote local coach and referee courses to the universities within the region.
- Termly catch up with Volleyball England's Strategic Manager and Project Officer to report back on discussions with the regional committees and HEVOs, and share any other ideas/ concerns/ self- development plans etc.

#### **KEY RELATIONSHIPS**

- Strategic Manager (Get Keep Grow)
- Regional Volleyball Associations (listed in guidance document)
- Your HEVOs



## **HEVO CONFERENCE**

- Work with Volleyball England to organise and lead on practical &/or theoretical elements of the conference.
- Introduce yourself during the conference to all the HEVOs in your region, get to know them, and be a main point of contact for your HEVOs.
- Organise the HEVO Conference evening festival (more information will be provided during the pre-conference meeting).

## **ROLE BENEFITS**

- Errea Kit (hoodie & T-shirt)
- Access to the HEVO conference (accommodation, food (4 meals), Activator Training sessions resources)
- Opportunity for personal development to enhance your leadership, communication, and interpersonal skills which in turn improves employability in the future.
- Opportunity to expand your network.
- Ongoing support from Volleyball England.
- References for future applications.